



# **Pharma-Care, Inc.**

*Health Care Consultation Specialists*

WWW.PHARMACAREINC.COM

## **Biennial Controlled Substance Inventory**

The Code of Federal Regulations, Section 1304.11 outlines inventory requirements for controlled substances.

### **General Requirements**

Each inventory shall contain a complete and accurate record of all controlled substances on hand on the date the inventory is taken. It shall be maintained in written, typewritten or printed form at the registration location. The inventory may be taken either at the opening of business or at the close of business on the inventory date and this shall be indicated on the inventory form.

### **Biennial Inventory Date**

After the initial inventory is taken, a new inventory of all controlled substances on hand will be completed every two years. This inventory may be taken on any date which is within two years of the previous inventory.

### **Inventory Requirements**

The inventory for each controlled substance shall include:

- a. The name of the drug;
- b. The strength and dosage form (e.g. 10mg tablet);
- c. The quantity on hand

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## **BIENNIAL CONTROLLED SUBSTANCES INVENTORY FORM**

Date/Time Inventory Performed: \_\_\_\_\_

Inventory Completed By: \_\_\_\_\_

<b>Controlled Substance Name</b>	<b>Strength and Dosage Form</b>	<b>Quantity on Hand</b>

I certify that this is a true and correct inventory of the controlled substances.

Nurse signature: \_\_\_\_\_ Date: \_\_\_\_\_

Nurse signature: \_\_\_\_\_ Date: \_\_\_\_\_